



Request for Proposal: Content and Leadership Coaches Partnership

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1 Introduction

1.1 Purpose of the RFP

Youth Connection Charter School (YCCS) is seeking university or other partners to assist YCCS in improving instruction and instructional leadership in some or all of its 21 campuses.

1.2 Background

Youth Connection Charter School is the nation's largest charter secondary school devoted to off track and at risk youth. Founded in 1997, YCCS will serve 3500 students at 22 campuses across Chicago for the 2009-2010 school year.

1.3 Project Description

YCCS will contract with one or more providers of:

a. content area coaches in each core instructional area: English, math, social science and science

Content coaches will work with YCCS teachers in their content areas in YCCS' progression to standards-based instruction and standards-based student exit. This work will be conducted at monthly content area meetings and at the building level with content teachers in the classroom. All content coaches will be trained by YCCS personnel in YCCS' expectations for teacher/coach contact.

b. leadership coaches for campus principals

Leadership coaches will work with a selected set of campus leaders whose campuses' performance put them at risk of contractual discontinuance. All leadership coaches will be trained in the use of the YCCS Quality School Measures.

1.4 Project Objectives

a. to improve classroom instruction, in all four core content areas, particularly in English and mathematics

b. to move the YCCS agenda of standards-based instruction to total implementation by June, 2011

c. to improve the instructional skill sets of core content teachers across YCCS

d. to improve the leadership skills of YCCS campus principals

e. to improve the performance of low-performing campuses relative to YCCS standards by June, 2010

1.5 Billing

Billing would be subject to the terms of the MOU between the Provider(s) and YCCS.

1.6 Evaluation Criteria

2. Rules Governing Proposal

2.1 Confidentiality

YCCS will not release information from any submission under this project to any other submitting organization.

2.2 Process

Organizations Submitting Proposals under this RFP should:

- a. submit a one page description of their interest in and capability of providing such a program or programs, their budgetary requirements, and their management requirements;
- b. submit resumes' of proposed coaches they would provide for such a program or programs

2.3 Schedule

Submission Deadline: August 15, 2009
 Review and Decision Making: Rolling, but by August 22, 2009
 YCCS Training: Week of August 29, 2009 (?)
 First On-Campus Leadership Coach Contacts: September 14, 2009 (?)
 First Content Area Meetings: September 25, 2009 (?)

2.4 Inquiries

All inquiries should be forwarded to
 Mr. James J. Blum, Director of School Improvement
 Youth Connections Charter School
jblum@yccs.org
 312-328-0799 Office
 847-791-7694 Cell

2.5 Acceptance of Multiple Proposals

Youth Connections Charter School may contract with one or more supplier of the services described herein.

2.6 Project Budget

Content Area Coaches:	Budget: \$80,000 Suggested Hourly Rate: \$55.00 Suggested Number of Coaches: ____
Leadership Coaches:	Budget: \$100,000 Suggested Hourly Rate: \$75.00 Suggested Number of Coaches: ____

3 Terms and Conditions

3.1 Leadership Coach Job Description, Appendix A

3.2 Content Area Coach Job Description, Appendix B

3.3 Project Timeline

Contract Duration: September 1, 2009-May 31, 2010,
Renewable

YCCS Board Approval: August 27, 2009

Mid-Year Performance Reviews: February, 2010

Required Dates for Content Coach Availability: ____

3.4 Documentation

See Memorandum of Understanding, Appendix C